

National Trade Academy

Land Based Trade Academy

Student Application to Enrol Form 2019



P O Box 390-69
Harewood
Christchurch 8545

Phone 03 360 2192
Fax 03 360 2193
Email admin@nta.co.nz

INSTRUCTIONS

The purpose of this application form is to obtain from you the information we need to enrol you into the Land Based Trades Academy course at the National Trade Academy Ltd and for Ministry of Education statistics. Please fill in the form properly by:

- Completing all sections of the form.
- Printing your answers clearly in **pen**, or by ticking the box that applies for multi-choice questions.
- Signing the form.

A PERSONAL DETAILS					
1	Print your full legal surname: <i>Given first name(s)</i>				
2	Preferred first name:				
3	Full Postal Address:				
	Postcode:				
	Phone number:				
	Mobile:				
	Email:				
4	Date of birth: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <i>day month year</i>	6	Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>		
5	Citizenship	NZ Citizen <input type="checkbox"/>	NZ Permanent Resident <input type="checkbox"/>	Australian Citizen or Permanent Resident <input type="checkbox"/>	Other <input type="checkbox"/>
	If other, write down your country of citizenship				
	(For students with dual citizenship specify the country of citizenship of the passport used to enter New Zealand,)				
6	Ethnicity	NZ Maori <input type="checkbox"/>	Pakeha <input type="checkbox"/>	Pasifika <input type="checkbox"/>	Other <input type="checkbox"/>
7	Iwi: If you identified as New Zealand Maori in question 6, what is the name of your Iwi? You may enter more than one Iwi. If you do not know your Iwi, please enter 'Don't Know'.	Iwi: Rohe (Iwi home area): Iwi: Rohe (Iwi home area):			

8	What Secondary School do you attend?		School Year In 2019	Year --
9	If you know your NSN (National Student number), please write it here:	<input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
10	NCEA Level working towards	Level 1 <input type="checkbox"/>	Level 2 <input type="checkbox"/>	Level 3 <input type="checkbox"/>
11	Attended in 2018 and returning in 2019	YES <input type="checkbox"/>		

MEDICAL CONDITIONS & DISABILITIES				
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MEDICAL CONDITIONS & DISABILITIES	The following information is confidential. Disclosure of information will not influence your acceptance on the programme.			
	Do you live with any of the following? Yes <input type="checkbox"/> No <input type="checkbox"/>			
	If yes, please indicate your condition/disability by ticking one or more of the boxes below:			
	Hearing impairment	<input type="checkbox"/>	Hand function/OOS	<input type="checkbox"/>
	Visual impairment	<input type="checkbox"/>	Mental Health difficulties	<input type="checkbox"/>
	Mobility impairment	<input type="checkbox"/>	Chronic Medical conditions	Please specify _____
	Specific learning difficulty	<input type="checkbox"/>	Other	Please specify _____
	Allergies/allergic Reactions	<input type="checkbox"/>	Please specify	_____
	IN CASE OF EMERGENCY			
	Emergency Alternative Contact			
Name:				
Address:				
Phone:		Relationship:		
Doctors Contact Details				
Name:				
Name of Surgery:				
Phone:				

Programme Enrolment	Level Two – Two Year Programme		
	Vocational Pathways (NCEA L2) Primary Sector strands in:		
	<i>(Includes Literacy & Numeracy unit standards)</i>		
	Animal Care	80 credits	<input type="checkbox"/>
	Horticulture	80 credits	<input type="checkbox"/>
	Agriculture	80 credits	<input type="checkbox"/>
	Equine	80 credits	<input type="checkbox"/>
	Level 2 – One year Programme		
	New Zealand Certificate in Equine Level 2	54 credits	<input type="checkbox"/>
	New Zealand Certificate in Primary Industry Skills (Agriculture) Level 2		
	<i>Strand Dairy Farming, Sheep Farming or Cattle Farming</i>	40 credits	<input type="checkbox"/>
	New Zealand Certificate in Primary Industry Skills (Horticulture) Level 2		
	<i>With electives in landscaping, Forestry, arboriculture, tractor and ATV</i>	40 credits	<input type="checkbox"/>
	Level Three – One Year Programme		
	New Zealand Certificate in Agriculture Level 3		
<i>Pastoral Livestock Production</i>	43 credits	<input type="checkbox"/>	
<i>Vehicles and Machinery Level 3</i>	48 credits	<input type="checkbox"/>	
New Zealand Certificate in Animal Care Level 3 <i>(credits towards)</i>			
<i>Companion Animals</i>	37 credits	<input type="checkbox"/>	
New Zealand Certificate in Horticulture Level 3 <i>(credits towards)</i>			
<i>Plant Processes and Nursery Production</i>	44 credits	<input type="checkbox"/>	
<i>Landscaping</i>	42 credits	<input type="checkbox"/>	
New Zealand Certificate in Equine Level 3			
<i>Sporthorse Stable Assistant</i>	52 credits	<input type="checkbox"/>	
<i>All students have the option of completing literacy and numeracy unit standards and achievement standards while enrolled in their vocational pathways programme of choice.</i>			
Start Date:	Thursday 14th February 2019		

Privacy – The NTA Land Based Trades Academy collects and stores information from this form to comply with the requirements of the Education Act 1989, and its obligations under other enactments and in accordance with the Privacy Act 1993.

The information is also used to select students for qualifications, to manage internal administrative processes, and for internal reporting. Information about students may be supplied to, and sought from, other educational institutions for the purpose of verifying academic records.

NB: The Privacy Act came into force on 1 July 1993 with the stated aim of protecting the privacy of natural persons. It requires the Academy to collect, hold, handle, use and disclose personal information in accordance with the twelve information privacy principles in the Act.

<http://www.privacy.org.nz/people/peotop.html>

Rules – In signing this application form you undertake to comply with the published rules and policies of the Academy with regard to attendance, academic progress, standard of dress, health and safety, and behaviour.

Conflict of Interest Declaration - The Directors of the National Trade Academy declare that they have no actual or potential conflicts of interest arising from their role as governing members.

Interest in Other Organisations Declaration - The Directors of the National Trade Academy declare that they have no interest in organisations in the education or immigration sector that provide goods or services to tertiary students.

NTA/Student Literacy and Numeracy Assessment Tool Agreement

As a student at NTA you may be required to undertake assessment to track your Literacy and Numeracy progress. This is undertaken using the TEC (Tertiary Education Commission) Literacy and Numeracy Assessment Tool.

You are advised that:

- A) The TEC is collecting information on the learner's literacy and numeracy skill levels.
- B) The purpose of collecting the information is to help the learner learn, and to allow performance to be measured and report on progress to be made to funders.
- C) The information will be disclosed to any tertiary education organisation that the learner ends with if the learner is enrolling in a foundation level programme.
- D) The TEC will hold the information (the TEC's address is PO Box 27-048, Wellington 6141).
- E) The learner may access the information by contacting the tertiary education organisation that they undertook the assessment and learning with in the first instance. If this is not available, the learner may access the information by contacting the TEC at Privacy.Act@tec.govt.nz
- F) If the learner accesses the information, and considers that any of the information is incorrect, he or she may ask the tertiary education organisation or the TEC to correct the information.

In signing this enrolment form you agree to allow the use of personal information for teaching and learning purposes.

Declaration – I declare that to the best of my knowledge all the information supplied on, and with, this application form is true and complete, I agree to abide by the conditions described above, and I consent to the disclosure of personal information as described above and information about assessments, attendance and progress to the contributing school, and to Whanu/Parents/Caregivers.

Student Signature

_____/_____/_____
Date

To be signed by parent or legal guardian if prospective student is under the age of 16 years at the time of enrolment.

Parent/Legal Guardian Signature

_____/_____/_____
Date

Signature of NTA representative.

_____/_____/_____
Date

Send your application form to:

National Trade Academy
P O Box 390-69
Harewood
Christchurch 8545
Attention: Academic Director

High School Endorsement Form

Land Based Trade Academy



P O Box 390-69
Harewood
Christchurch 8545

Phone 03 360 2192
Fax 03 360 2193
Email diane@nta.co.nz

School	
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Applicant's Name			
Name of contact at school			
Programme			
Weekly timetable	2 days per week Thursday and Friday (Please indicate in space below if different) <i>e.g. more than 2 days per week</i>		
Applicants Signature		Date	

<p>Required Documentation Attached to this document</p> <ul style="list-style-type: none"> • Current Record of Learning • Transcript of School Subjects enrolled in 2019 <p>2019 Reporting requirements during the year School to report to NTA</p> <ul style="list-style-type: none"> • School Term reports and achieved results <p>NTA to report to school</p> <ul style="list-style-type: none"> • Literacy and numeracy assessment tool results • Term Progress Reports and achieved results 	<p>School Stamp</p>
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_____ (school) accepts that this enrolment with NTA Land Based Trade Academy will mean a dual enrolment at both NTA Land Based Trades Academy and respective secondary school as set out by the Ministry of Education.

Signed (Principal/Delegate)	
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Name	
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Date	
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